



949 West Alameda Street, Santa Fe, NM 87501
Phone: 505-992-9880 Fax: 992-9895
Email: www.santafecountynm.gov

Job Title: Heavy Equipment Operator

Department/Division:	Public Works /Roads	
Salary:	\$13.9038/hr - \$20.8557/hr	Range: 16
Position Status:	Full-Time/ Classified	
FLSA Status:	Covered	
Closing Date:	January 27, 2016	
Job #:	1-2017-013	

The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only to provide a summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

Primary Purpose:

Operates light to heavy-duty equipment in construction, maintenance and repair of County roads or facilities. Equipment includes, but is not limited to: trucks, graders, bulldozers, scrapers, loaders, power shovels, compactors, rollers, paving machines, water trucks and snow removal equipment.

Essential Job Functions:

- Operates light to heavy duty equipment in all phases of construction, maintenance or repair of County roads and facilities; performs construction, maintenance and repair of County facilities, including concrete work, labor type operations and flagging; operates road grader; smooths roadway surfaces and builds road shoulders, bar ditches and roadway crowns; grades finish work, blue topping and dressing slopes with the bulldozer; operates landfill trenching, compacting, and material loading equipment; plows snow from roadways; evaluates emergency situations such as flooding and makes decisions on work to be performed
- Schedules maintenance on assigned equipment; reports malfunctions or failures to supervisor; performs minor repairs on the equipment; maintains equipment logs; and completes daily work reports. (Any one position may not perform all duties listed nor is this inclusive of all duties performed.)

Knowledge / Skills :

- Working knowledge of equipment operation; of minor vehicle maintenance and repair; and of occupational hazards and proper safety procedures.
- Ability to follow verbal and/or written instructions; and to maintain logs and prepare reports.

Minimum Qualifications

- High school diploma or equivalent plus any combination of training or practical experience using heavy equipment primarily associated with road construction and maintenance totaling 4 years.

Working Conditions:

Works outdoors in varied weather conditions. Work may be performed in rough terrain. Work schedule shall include evening, weekend and holiday hours. Sitting, walking, bending, stooping, climbing, and lifting required. May be subject to falls and bruises. Will be subject to random drug screening.

Conditions of Employment:

Selected candidate must submit to and pass a County paid pre-employment physical and drug/alcohol screening. Additionally, selected candidate must submit to and pass a county paid criminal background screening. Selected candidate must possess and maintain a valid New Mexico Class A or B Driver's License as incumbent shall be appointed to drive a County vehicle during the performance of his/her duties.

**Submit Applications to:
Santa Fe County Human Resources
949 West Alameda Santa Fe, NM 87501**

Resumes will not be accepted in lieu of the official Santa Fe County employment application.

Proof of education, certificates and/or endorsements must be attached to each application.